



Alaska Alcoholic Beverage Control Board

# Form AB-17: 2025/2026 General Renewal Application

- This form and any required supplemental forms must be completed, **signed by the licensee**, and postmarked no later than December 31, 2024, per AS 04.11.270, 3 AAC 305.050, with all required fees paid in full, or a non-refundable **\$500.00** late fee applies.
- Any complete application for renewal and required fees that have not been postmarked, emailed, or submitted through AK-ACCIS by February 28, 2025, will result in expiration of the alcoholic beverage license per AS 04.11.540.
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the mandatory fees and all documents required, or the application will be returned without being processed, per AS 04.11.270.
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

## Section 1 - Establishment Contact Information

<b>Doing Business As:</b>		<b>License #:</b>	
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If your mailing address has changed, write the NEW address below:

<b>Mailing Address:</b>					
<b>City:</b>		<b>State:</b>		<b>ZIP:</b>	

## Section 2 – Licensee Contact Information

**Contact Licensee:** The individual listed below must be part of the ownership structure of the licensee listed in Section 1. This person will be the designated point of contact regarding this license unless the Optional contact is completed.

<b>Contact Licensee:</b>		<b>Contact Phone:</b>	
<b>Contact Email:</b>			

**Optional:** If you wish for AMCO staff to communicate with **anyone other than the Contact Licensee (such as legal counsel)** about your license, list their information below:

<b>Name of Contact:</b>		<b>Contact Phone:</b>	
<b>Contact Email:</b>			

## Section 3 – Renewal of Endorsement or Endorsements

Do you have an active endorsement(s) associated to the license you are renewing? If no skip to the next section.  
 If **YES** answer **ONE** of the below questions in the affirmative:

- |                                                                                                                                                              |                          |                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
|                                                                                                                                                              | YES                      | NO                       |
| 1. I will renew <b>ALL</b> of my active endorsement or endorsements.                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. I will <b>NOT</b> renew <b>ANY</b> of my active endorsement or endorsements.                                                                              | <input type="checkbox"/> |                          |
| 3. I want to renew one or more of my active endorsement or endorsements and I am listing here the endorsement or endorsements I do <b>NOT</b> want to renew. | <input type="checkbox"/> |                          |

<b>Endorsement Not Renewing</b>		<b>Endorsement Not Renewing</b>	
<b>Endorsement Not Renewing</b>		<b>Endorsement Not Renewing</b>	



**Section 4 – for Package Stores ONLY: Written Order Information**

**Package Stores ONLY:** Do you intend to sell alcoholic beverages and ship them to another location in response to written solicitation in calendar years 2025 and/or 2026? If so, if you have not already done so, you will need to apply for a Shipping Endorsement here: <https://accis.license365.com/#>

YES      NO

    

**Section 5 – Ownership Structure Certification**

Did the ownership structure of the licensed business change in 2023/2024?

YES      NO

    

If **Yes** and you have **NOT** notified AMCO, you will need to apply for a Change of Officials here: <https://accis.license365.com/#>

    

If **No**, certify the statement below by initialing the box to the right of the statement:  
**I certify that the ownership structure of the business who owns this alcohol license did not change in any way during the calendar years 2023 or 2024.**

**Section 6 – License Operation**

**Unless you continuously operated (more than 240 hours) in 2023 or 2024, check ONE BOX for EACH CALENDAR YEAR** that best describes how this alcoholic beverage license was operated as set forth in AS 04.11.330:

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 2023                     | 2024                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| 1. The license was <b>only operated during a specified time (seasonal)</b> each year. (Not to exceed 6 months per year)<br><i>If your seasonal operation dates have changed, list them below:</i><br><br>_____ to _____                                                                                                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.<br><i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation and corresponding fee must be provided with this form, or through AK-ACCIS here: <a href="https://accis.license365.com/#">https://accis.license365.com/#</a></i>                                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The license was not operated at all or was operated less than the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated. You may submit this through AK-ACCIS here: <a href="https://accis.license365.com/#">https://accis.license365.com/#</a></i> | <input type="checkbox"/> | <input type="checkbox"/> |

**Section 7 - Violations and Convictions**

Have any Notices of Violation been issued for this license in 2023 or 2024?

YES      NO

    

Has any person or entity in this application been convicted of a violation of Title 04, 3AAC 304, 3 AAC 305 or a local ordinance adopted under AS 04.21.010 in 2023 or 2024?

    

**If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2). If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.**

**Section 8 – Certifications**

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 305, and that this application, including all accompanying schedules and statements, are true, correct, and complete.



- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current, and I have provided AMCO with all required changes of the ownership structure of the business license and have provided all required documents for any new or changes of officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 305.700.
- I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

\_\_\_\_\_  
 Printed name of licensee

\_\_\_\_\_  
 Signature of licensee

**Restaurant and Eating Place** applications must include a completed AB-33: Restaurant Receipts Affidavit  
**Sporting Activity/Recreational Site** applications must include a completed AB-36: Sporting Activity/Recreational Site Statement  
**Beverage Dispensary Tourism** applications must include a completed AB-37: Beverage Dispensary Tourism Statement  
**Wholesale** applications must include a completed AB-25: Supplier Certification  
**Common Carrier vessel** applications must include a current safety inspection certificate

Manufacturer Direct Shipment Licensees must apply for renewal through the AK-ACCIS online system here: <https://accis.license365.com/#>

**New This Renewal- Endorsement Fee(s) and Paper Application Fee:**

**Endorsement** renewals will require the biennial \$200.00 fee per endorsement. **Multiple Fixed Counter Endorsements** require ONE \$200.00 biennial fee regardless of how many fixed counters are attached to the license.

**This paper form requires an additional submission fee of \$150.00 per 3 AAC 305.165(10).**  
 Avoid additional fees and apply through AK-ACCIS here: <https://accis.license365.com/#>

All renewal and supplemental forms are available online:  
<https://www.commerce.alaska.gov/web/amco/AlcoholLicenseApplication.aspx>

**FOR OFFICE USE ONLY**

<b>License Fee:</b>	\$	<b>Application Fee:</b>	\$ 300.00	<b>Misc. Fee:</b>	\$
<b>Endorsement Fee:</b>	\$	<b>Paper Form Fee</b>	\$150.00		\$
<b>Total Fees Due:</b>					<b>\$</b>